

The Hampton Township Board Regular Meeting Minutes September 20, 2016 7:30pm

ATTENDANCE

Supervisor	Jim Sipe
Supervisor	Dan Peine
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Supervisor at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda. Jim Sipe seconded it. Motion carried.**

PUBLIC COMMENT – none

ROAD REPORT

Per Jason Otte, they rocked from 52 to 56 on 250th today. They spot loaded some rock on Conrad off of County Road 80. They rocked 230th and Hogan already this month. They chlorided 230th and Hogan this morning. They will chloride the rest after the rain. They will keep us under the \$100,000.00

Mark Halpeska-Mark Halpeska located at 4902 222nd Street East, Hampton, MN 55031 was in to discuss a proposal for some culvert rework. Mark's ditch is too steep & culvert is too close to the driveway and not draining so he wants to partially fill the ditch and re-work the culvert. Jason Otte will look at it to make sure what Mark plans to do isn't going to affect the drainage of the ditch. Mark is thinking of using a plastic culvert so it will bend. **Dan Peine made a motion that upon approval from Doug Wille and Jason Otte Mark Halpeska can rework his ditch upon his expense. Jim Sipe seconded it. Motion carried.**

Wendy Freeburg Culvert – Jason Otte got a hold of Century Link. They said it shouldn't be a problem to get the lines moved and the culvert in. Since they have now made a little progress with Century Link they hope to get it done this fall. The homeowners will pay for the culverts and the Township will pay the labor. Both the Hempel's and Freeburg driveways need to be done for it to be effective since they are 100 feet apart.

Wendy Carpenter Shout Out – Wendy Carpenter called to thank the township and Jason Otte for getting the bus stop warning sign put up so fast and efficiently.

Flom cleaned up wast of Donnelly & Hugh's driveway pretty good. Jason Otte suggested we use a diamond mower to get after the wild parsnip and clean up the ditches. He also suggested that maybe when we gravel the road we should clean up the ditches and drainage issues all at the same time going forward and get on a schedule. Supervisors decided we would have a longer conversation about this idea in October when Doug Wille is present.

PLANNING COMMISSION SYNOPSIS

Nothing to report since the September meeting was cancelled.

OLD BUSINESS

Waste Tire Collection – We will discuss this again in October.

Revision of Zoning Ordinance – Full Version – Fee Schedule on Public Hearing for the Amendments –

1. We need the Troy Gilchrist, our Lawyer to draft up the language for changing our fee schedule
2. We need to hold a Public Hearing to change the Fee Schedule

Jim Sipe made a motion for him to draft up paperwork for Troy Gilchrist to get the ball rolling for changing the fee schedule. Dan Peine seconded it. Motion carried.

Administrative Policy – Keep on agenda for October.

Building Lease Agreement – Molly Weber will get with Janet Otte to make the updates/corrections. We will sign the corrected building lease agreement in October.

NEW BUSINESS

Frontier Communications/MP Nexlevel – Bill Borell from MP Nexlevel was present with permit checks totaling \$1,056.00, an escrow check of \$10,560.00 {receipt #183402 was given to Bill for the escrow check} and a permit application for a project Frontier Communications has going on. It is for the placement of telecommunications cable and associated equipment within road right-of-way on 260th Street from County Road 89 to County Road 85. Also on Inga Avenue between 250th and 260th Street in Hampton Township. It is about a 2 mile (10, 560 foot) stretch where they will be putting in new fiber to offer TV and high speed Internet in the area. It was decided by the supervisors that Bill Borell needs to get with Jason Otte before they start the project. They will drive it and map it out and work can start once Jason Otte approves it. Dan Peine made a motion to approve Frontier Communications Permit. Jim Sipe seconded it. Permit application was signed by Chairman, Jim Sipe. Molly Weber gave a copy of signed permit to Bill Borell.

Steve Sweeney – General Corrosion Attorney – Jim Sipe asked that Steve Sweeney attend our meeting since they are working in our Right-of-Way and they really need a permit for that. There are 4 spots in our Township (one of which they will have to bore under Goodwin) where they will bleed an AC current to the big new power lines. The spots are picked from a computer model by an engineering firm. General Corrosion is an agency of the utility. Steve Sweeney was told he would need to work with Jason Otte on this. He was given a permit to submit along with \$500.00 non-refundable check and a \$1,000.00 escrow check that he was advised my not be returned for up to a year based on season changes and unforeseen settling. Jim Sipe made a motion to approve General Corrosion's permit to do the work on our road right-of-ways subject to the Right-of-Way permit and the applicable fees being submitted to the Hampton Township. Dan Peine seconded it. Motion carried. Penalty fees were forgiven. They must also follow the standards set forth in the Ordinance.

Carol Leifeld – Requesting Survey to be Recorded – Carol Leifeld was present to request that 12 acres be split off of her property on 250th Street East and be put with the house located at 9025 250th Street East, Hampton, MN 55031, parcel ID #17-01300-77-020. Jim Sipe made a motion that the Board approve the 2 acre property split from the property owned by Carol Leifeld located on 250th Street East (Property ID# 17-01300-77-020). Dan Peine seconded it. Motion carried. Jim Sipe signed the survey as approved for Carol Leifeld to file with Dakota County to record.

Correction to PID for Lloyd Peine (August 25, 2015 minutes to be Resigned) - Jim Sipe made a motion we approve the 8/25/15 minutes to correct the error in the PID# in paragraph 2 in the Planning Commission Synopsis. It was corrected to read 17-013-0025-023. Dan Peine seconded. Motion carried. Corrected minutes were signed and will replace the ones currently on the website.

Gilmer Application – Molly Weber will ask Darrel Gilmer to come to our October meeting since he submitted 2 septic permit applications and we are not sure which is which that he would like to use going forward.

Fall Meeting-Dakota County Extension Office-Thurs. Sept. 29, 2016 – 7pm – Jim Sipe, Leo Nicolai and Molly Weber plan to attend this meeting.

Census Bureau-Building Permit Survey – Molly Weber will check with Benny Svien on this. It appears that they just want us to report new construction online now instead of mailing the form back to them.

Rentals – Mitch McGlaughlin Phone Call – Mitch McGlaughlin was a disgruntled renter in Hampton Township who made repeated phone calls to the Township about items that were not township related. The supervisors decided if renters have problems they must come to a Town Board Meeting and discuss the issues with the Board Members.

Solar Process – Molly Weber is working with Jim Sipe to get checklist together so our webmaster can get them on our website.

By-Law Voting – Molly Weber will resend this to those attending the Dakota County Township Officers Association meeting on September 29, 2016 since the Dakota County Township Officers Association by-laws will be voted on at that meeting.

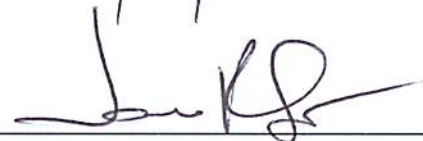
Dan Peine made a motion to approve signing of checks 5369 to 5390 and a motion to approve the claims list. Jim Sipe seconded it. Motion carried. Checks were signed.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:45pm. Jim Sipe seconded it. Motion carried.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

Date Signed: 10/18/16

Supervisor: 

Clerk: Molly Weber

HAMPTON TOWNSHIP TREASURER'S REPORT

September 2016 – October 18th Meeting

BEGINNING BALANCE:

\$375,678.22

INCOME:

Eilen Bldg. Permit	\$1893.49
Murgic Permit	205.86
Mulvihill Septic Permit	350.00
Gas Pipeline Corrosion ROW	526.20
Fiber Optic Line ROW	529.80
Mulvihill Septic Permit	350.00
Dak. County Dust Control Reimbursement	3659.82
Account Interest	24.68
ICS Account Interest	67.33
Voided Check	50.00
TOTAL INCOME:	\$7657.18

EXPENSES:

3 rd Quarter Planning Commission	\$ 900.40
3 rd Quarter Supervisors	600.86
3 rd Quarter Treasurer	1113.71
Clerk	1339.02
Gilmer Septic Permits (3)	600.00
Benny Svien Bldg. Permits (4)	1373.69
Janet Otte – Rent	500.00
Otte Excavating – Aug. Rd. Work	7420.00
Anderson Rock – gravel	89,037.41
CNS Solutions – Aug. Website	15.00
Dakota County – 2 Septic	86.00
M. Weber- Election Training, Mileage	248.52
T. VanDeSteege – Computer updates	150.00
Flom's Care – Brush Clean Up	500.00
Dakota Electric – Public Hearing Refund	2085.26
P. Johnson – Public Hearing Refund	2000.92
Century Link – Phone	87.58
TOTAL EXPENSES:	\$108,058.37

CHECKBOOK BALANCE:

\$275,277.03

Checks Not In: (11) \$4316.40 + \$275,277.03 = \$279,593.43

Balance Per Statements 9/30/2016

Account #2000004	\$122,662.37
ICS Account #902000004	\$156,931.06
ACCOUNTS TOTALS:	\$279,593.43



Jim Sipe, Chair

10-18-2016

10/18/2016



Leo Nicolai, Treasurer

10-18-16

10/18/2016